

WE CAN
SERVICE YOUR
HOME CARE
PACKAGE!





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STEP BY STEP GUIDE

Prescribing DVA Complex Modifications

Non-Structural Home Modifications

Prescription

Prescriber

- · Identifies clinical need
- · Conducts eligibility check
- Prescribes proposed solution (in accordance with RAP schedule and guidelines)

Lodgement of Prescription

Prescriber

 Submits a prescription and all other required documentation to a contracted supplier

Action Prescription

Qspec

- Identifies building requirements, approvals obtained, costing (per DVA contract) and subcontractors identified
- Contacts client and explains modification, enters into a written agreement to complete the modification and organises a date

Post Modification

Qspec

- Signs off all required checks and approvals
- · Inspection if required
- Invoices through to RAPTOR

Prescriber

- Educates client to appropriately use modification
- Notifies DVA of any potential remediation activity

Complex Home Modifications

Prescription

Prescriber

- Identifies clinical need
- Conducts eligibility check
- Prescribes proposed solution (in accordance with RAP schedule and guidelines)

Lodgement of Prescription

Prescriber

 Submits a prescription and all other required documentation to a contracted supplier

Action Prescription and Seek Prior Approval

Qspec

- Develops quotation based on prescription and contracted prices (if applicable)
- Identifies building and approval requirements, safety and appropriateness of residence/structure, and sub-contractors
- Submits to DVA with all required documentation

DVA Approves

DVA Does Not Approve

- DVA may reconsider if alternative pricing or an amendment to the modification proposed is supplied
- If declined, request is sent to supplier, prescriber and eligible person

Action Modification

Qspec

- Obtains all required approvals
- Contacts client and explains modification, and enters into a written agreement with agreed start and completion dates.

Post Modification

Qspe

- Signs off on appropriateness and quality of modification
- · Inspection if required
- Invoices through to RAPTOR

Prescriber

- Educates client to appropriately use modification
- Undertakes post modification check
- Notifies DVA of any potential remediation activity